

Evidence Index & Reviewer Handoff

A neutral checklist for packaging crypto source-of-funds evidence.

Case / application	[reference]
Prepared by	[name]
Reviewer	[name / institution]
Review period	[start date] to [end date]

Identity & scope

☐ Identity/address documents requested by the reviewer
☐ Purpose, amount, currency, and deadline confirmed
☐ Relevant accounts, wallets, networks, and date ranges listed

Fiat origin

☐ Bank statements and transfer confirmations
☐ Payslips, invoices, company accounts, contracts, or sale records
☐ Source-of-wealth declaration where requested

Exchange records

☐ Account statement or transaction export
☐ Trade confirmations and deposit/withdrawal history
☐ Records connecting the exchange account to the regulated bank account

Self-custody records

☐ Public addresses listed without private keys or seed phrases
☐ Wallet activity report for each supported address and asset
☐ Explorer references checked; bridges and unsupported networks separately explained
☐ Wallet-control signature included only if requested and safely supported

Quality control

☐ Dates, amounts, currencies, and file names reconcile
☐ Transfers between own accounts are labelled
☐ Gaps, estimates, and unavailable records are disclosed
☐ Personal data is redacted only where the reviewer permits
☐ Originals are retained; no screenshots used as the only evidence

Reviewer handoff

Status / follow-up	[pending / complete / other] • [follow-up date] • [outstanding items]
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This checklist does not determine whether evidence is sufficient. The receiving professional or institution sets the requirements. Never share a private key or recovery phrase.